

Earsham Parish Council

Clerk: Mrs. Lynda Ling, 61 Jays Green, Harleston, Norfolk IP20 9HH
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Notice of Meeting

To Members of the Public and Press,

You are cordially invited to attend a meeting of Earsham Parish Council which will be held at Earsham Village Hall on Wednesday 29th November 2023 at 7.30pm to consider the business detailed below and there will be an opportunity for public participation after Agenda item 4 and 11

Signed: *Lynda Ling*
Parish Clerk

Date: 22nd November 2023

AGENDA

1. Welcome

2. Apologies from members unable to attend

3. Declarations of interest, in particular matters to be raised at this meeting

- To note any declarations of members pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda
 - a) To consider any dispensation requests

4. Resolution to approve the Minutes of previous meetings

- Parish Council meeting held on Wednesday 27th September 2023

The meeting will be adjourned for public participation for items to be discussed on the Agenda only (maximum 10 minutes)

5. Reports/Protocols/Consultations

- Police, District and County Councillors
- Parish Councillors
- Clerks Report

6. Village Items – Update on all village items, including the WW1 Commemorative Plaque, Signpost, etc. plus

- a) Report from the Speed Watch group
- b) Discussion on the purchase of a commemorative bench to mark King Charles III coronation, update South Norfolk Council's response to a request for permission to install and agree any action
- c) Discussion on the purchase of a new noticeboard for the Village Hall and agree any action
- c) To agree a potential date for defibrillator training with Bungay First Responders at Grumpy's Cafe and to consider a request for a donation for Bungay First Responders
- e) Discussion on employing a self-employed handyman and consider any action
- f) Discussion on Village Hall car park flooding, any quotes received for remedial works received thus far, application for Pride in Place funding and any actions going forward.
- g) Parish Partnership Scheme – Discussion on whether to consider applying for funding from NCC for the delivery of highway improvements
- h) D-Day 2024 – discussion on any plans for the celebration of this event in June 2024 including any potential budget considerations
- i) Consideration of a draft response to the Biodiversity Duty (see 8iii*) which under Government guidance clarifies that as a public authority, parish councils must consider steps to conserve and enhance biodiversity in their area

7. Planning Applications –

Appl Number : 2023/2824

App Type : Approval of Condition Details

Parish: Earsham

Location : Agricultural Building At Church Farm Church Road Earsham Norfolk

Proposal : Details of conditions 4 and 11 of 2021/2683 - (4) Phase 1 Contamination Report and (11) Boundary treatments

Decision : Approval of details - Approved (Delegated)

Date of decision : 2 November 2023

Application Number : 2023/3290

App Type : Householder

Parish : Earsham

Grid Ref : 632207 288973

Location : 3 Waveney Crescent Earsham Norfolk NR35 2TW

Proposal : Erection of garage to front

This application was considered by the Parish Council to be acceptable in principle, however a comment was made asking if this contravened the building line regulations

8. Finance and Governance–

- a) Approval of items of expenditure invoiced since the September 2023 meeting and note balances
- b) To note and discuss the latest Local Government Services pay agreement for 2023 which have been agreed with SLCC and ALCC and are backdated to April 2023 this is for £1 per hour increase in Clerk's salary
- c) To note the receipt of £555.94 CIL monies from the agricultural building at Church Farm, Church Road, Earsham
- d) Discussion on the budget for 2023/24 and to agree any additions or deletions from budget lines

Policies to be considered and agreed –

- i) Equality & Diversity Policy
- ii) Dignity at Work Policy
- iii) Biodiversity Policy*

9. Playing Field/Play Equipment/Bowls Club/Allotments

- a) Update on allotment payments, condition of the allotments since the last meeting and any updates
- b) Update from the Chairman of Earsham Football Club via email regarding the installation of the lockable bollard on the Playing Field

10. Significant Correspondence – Forwarded to Councillors

11. Business for the next meeting

The meeting will be adjourned for public participation (maximum 10 minutes)

12. Confirmation of the date of the next meeting – Wednesday 31st January 2024

(to comply with South Norfolk Council's deadline on precept requests, a meeting may be held before this date to determine and agree the Parish Council's precept requirement for 2024/25)