

Earsham Parish Council

Clerk: Mrs. Lynda Ling, 61 Jays Green, Harleston, Norfolk IP20 9HH
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Notice of Meeting

To Members of the Public and Press,

You are cordially invited to attend a meeting of Earsham Parish Council which will be held at Earsham Village Hall on Wednesday 29th March 2023 at 7.45pm to consider the business detailed below and there will be an opportunity for public participation after Agenda item 4 and 11

Signed: *Lynda Ling*
Parish Clerk

Date: 20th March 2023

AGENDA

1. Welcome
2. Apologies from members unable to attend
3. **Declarations of interest, in particular matters to be raised at this meeting**
 - To note any declarations of members pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda
 - a) To consider any dispensation requests
4. **Resolution to approve the Minutes of previous meetings**
 - Parish Council meeting held on Wednesday 25th January 2023

The meeting will be adjourned for public participation for items to be discussed on the Agenda only (maximum 10 minutes)

5. **Reports/Protocols/Consultations**
 - Police, District and County Councillors
 - Chairman and Parish Councillors
 - Clerks Report
6. **Village Items –**
 - a) Update on all village items, including the WW1 Commemorative Plaque, Signpost, email from Highways, grit bins etc.
 - b) Report from the Speed Watch group
 - c) Update on information on Emergency Plan for the Village
 - d) Village Hall report (if any)
 - e) Best decorated house competition
 - f) To note consultation on the bus service 581 – a review of outsourced services and procurement for September – deadline for comment April 17th 2023
 - g) Discussion on any Coronation plans and agree any action
 - h) Discussion on email received from resident living on Station Road regarding the strip of land next to property

7. Planning Applications – Recent applications and decisions made by South Norfolk Council

Application Number – 2023/0136

Application Type – Approval of Condition Details

Location – Agricultural Building at Church Farm, Church Road, Earsham

Proposal – Details for Condition 3 and 10 of 2022/1242 – (3) Contaminated Lane – Investigation (10) Boundary treatment to be agreed

Decision and Date – Approval of details on 2nd March 2023

8. Finance and Governance–

- Approval of items of expenditure invoiced since the January 2023 meeting and note balances
- Approval for action taken to reduce monthly payment for electricity for the Pavilion (email sent to councillors 3rd February 2023)
- To resolve to agree Jackie Ellis as the internal auditor for 2023 at a cost of £65
- To resolve to agree on the date of the first meeting of the new council in May following the election – suggested date of Wednesday 17th May 2023 (to comply with governance)
- Resolution to agree the following:-
 1. Risk Assessment for Litter Picking
 2. Scheme of Delegation Policy
 3. System of Internal Control Statement (updated)

9. Playing Field/Play Equipment/Bowls Club/Allotments

- a) Update on request from Earsham Football Club to install a post and rail fence around the pitch (1 metre high)
- b) Play equipment repair (Swing) update
- c) Discussion on allotment items

10. Significant Correspondence – Forwarded to Councillors

11. Business for the next meeting

The meeting will be adjourned for public participation (maximum 10 minutes)

12. Confirmation of the date of the next meeting – To be confirmed