

Earsham Parish Council Minutes

of a meeting of Earsham Parish Council held in Earsham Village Hall on Wednesday 25th May 2022 following the Annual Parish Meeting

Present: Councillors: Stephen Wood (Chair), Richard Randlesome (Vice-Chair), Jim Bennett, Peter Goodfellow, Tony Leech, Nick Meade and Keith Reeve

Also present: District Councillor Chris Brown, two members of the public and Lynda Ling (Clerk)

1. Election of Chairman and Vice-Chairman –

a) Cllr. Reeve proposed Cllr Wood to continue in his role as Chair which was seconded by Cllr. Bennett. **ALL AGREED**

b) Chairman's Declaration of Acceptance of Office was signed by both Chairman and Clerk

c) Cllr. Randlesome was asked if he wished to continue as Vice-Chair, which he was, so Cllr Leech proposed acceptance which was seconded by Cllr. Bennett **ALL AGREED**

2. Apologies from members unable to attend – District Councillor Brendon Bernard, County Councillor Barry Stone

3. Declarations of interest, in particular matters to be raised at this meeting

- To note any declarations of members pecuniary and/or non-pecuniary/other interests pertaining to items on the agenda
 - a) To consider any dispensation requests – None

Cllr. Meade declared an interest in Item 7, Cllrs. Randlesome and Leech declared interests in Item 9

4. Resolution to approve the Minutes of previous meeting

- Parish Council meeting held on Wednesday 30th March 2022 – Agreement was proposed by Cllr. Wood and seconded by Cllr. Randlesome **ALL AGREED**

No public participation

5. Reports – Police, District and County Councillors –

Police - None

District Councillor Report – Cllr Chris Brown reported the following:-

- South Norfolk Council offices to move to Broadland and discussion on the future of the offices at Long Stratton as that will mean there is no presence in South Norfolk of the district council. May mean a hub and spoke type arrangement with outreach facilities in place.
- Recent election in Stoke Holy Cross
- Decarbonisation Plan started last August – looking at solar panels, EV charging points at village halls, refuse vehicles running on used vegetable oils – this would produce a saving of around 90%

County Councillor Report – included in Annual report

Chairman's report –

- Bin on Marston Moor – The clerk was asked if this can be added to the dog bin emptying service provided by SNC **ACTION – CLERK**

Parish Councillors –

Cllr. Goodfellow – Cllr. Goodfellow had put stick-on signs on the dugouts following discussions at the March meeting, which were pulled off by youngsters soon afterwards. It is his intention to stick on with a more permanent glue to prevent this from happening again.

Speedwatch – The volunteers have been out another 3 or 4 times since the last meeting, six people were caught speeding between 4.30pm - 5.30pm on 12th May plus a couple more on Church Road.

Parish Councillors –

Cllr. Randlesome – Mentioned some information that had come through from the Help Hub which is still live and there to use.

Clerks Report – This was circulated to Cllrs earlier in the week and included:-

- **Layby at Bungay end of Village** – As reported previously, the case of the bus parked in the village has now moved from Old Harleston Road to the layby at the Bungay end of the village NCC were notified of this and a site visit should have taken place the first week of May.
 - **White Lining** – A resident reported that the white lining which was recently done in the village was incomplete and asked for it to be finished. I have reported this on enquiry number ENQ900207277 so will await further information.
 - **Defibrillator** – The cabinet has benefitted from a clean from Jayne Biggs who donated that and the defib but she has expressed concern at the rust on the cabinet and says the guarantee is now null and void. It will cost £100 to replace the cabinet door if ordered from her or £180 if ordered direct. After a brief discussion it was agreed to order a new cabinet door for £100.
- ALL AGREED**
- Cllr. Bennett suggested using CIL monies to pay for this.

6. Village Items –

Update on Jubilee event in June – The picnic will start at 12 noon on Sunday 5th June. The Chairman asked for some help in getting the bunting put in place for which Cllr. Leech offered his assistance. The Community Plaque which was given to the Parish for coping during the Covid crisis will be placed above the noticeboard on the same day.

Cllr. Goodfellow mentioned that he had taken delivery of the commemorative mugs from the Clerk and had given the Clerk a cheque from the PTA for the purchase of their mugs for the school children not resident in the village. An invitation had been extended to members from the primary school to attend a gathering at the school on Friday when the mugs would be handed out. Cllr. Randlesome has agreed to attend and Cllr Wood said he would endeavour to get there too.

7. Planning Applications –

Application Number : 2022/0901

App Type : Householder PD Prior Notification

Grid Ref : 632571 289484

Location : 26 Elms Close Earsham Norfolk NR35 2TD

Proposal : Proposed single storey rear extension, extending 6.08m from the rear wall of the original dwelling house, with a maximum height of 2.7m and an eaves height of 2.3m

Decision

Application Number : 2022/0636

App Type : Householder

Location : Earsham Park Farm Old Railway Road Earsham Norfolk NR35 2AQ

Proposal : Single storey rear extension.

Decision : Approval with Conditions

The above planning application and decision was duly noted.

8. Finance –

- **Approval of items of expenditure invoiced since the March 2022 meeting and note balances –**

Payments already made (excl. VAT) –

Parish Council - £853.87 – Streetlighting for two months and Clerks May salary

Playing Field - £97.36 – EON pavilion electricity for two months

Payments for approval at this meeting (excl. VAT) –

Parish Council - £3104.33 including salary for 3 months, bunting, Parish insurance, internal audit and delivery and planting charges for Jubilee tree (if agreed)

Playing Field - £2721.60 – anti-vandal goalposts (monies already given to Parish Council from funding)

Agreement was proposed by Cllr. Wood and seconded by Cllr. Randlesome

ALL AGREED

- **Resolution to approve the services of Jackie Ellis for the internal audit of 2021/22 accounts at a cost of £65.**

Agreement proposed by Cllr. Leech and seconded by Cllr. Wood

ALL AGREED

- **Approval of Parish Council insurance quote and agreement to enter into 5 year LTA**

Agreement proposed by Cllr. Wood and seconded by Cllr. Randlesome

ALL AGREED

- **Resolution to pay the delivery and planting charges for a donated Jubilee tree for The Green –** Agreement proposed by Cllr Wood and seconded by Cllr. Reeve

ALL AGREED

It was also agreed to purchase a metal guard for the tree for its protection. Cllr. Leech has researched these and will send the Clerk the information for ordering.

- **Resolution to approve the Parish Council Accounts for 2021/22**

Agreement was proposed by Cllr. Wood and seconded by Cllr Reeve.

ALL AGREED

- **Resolution to agree the Annual Governance Statement (Section 1) and Accounting Statements (Section 2) for 2021/22**

After reading through the Annual Governance Statement – Section 1 and then Section 2 for everyone's approval, Cllr Goodfellow proposed agreement to both which was seconded by Cllr. Leech

ALL AGREED

9. Playing Field/Play Equipment/Bowls Club/Allotments –

- To consider a request to waive the Bowls Club rent for 2022 – It was agreed to ask the Bowls Club for sight of their accounts before making a final decision. **ACTION – CLERK**
- To discuss comments received on the draft rules and regulations for the allotments which came from the Annual Parish Meeting – Cllrs. concluded that this needed further discussion and as the meeting was already over-running due to the earlier meeting, that an informal meeting be held separately and not wait until the July meeting.

10. Correspondence – forwarded to Councillors before meeting

11. Business for the next meeting

Normal agenda items and updates

The meeting was adjourned for public participation at 22.11pm and reconvened at 22.15pm

A member of the public commented that two trees have died on the Playing Field and need removing with a further 3 trees being covered in ivy, one of which appears to be dead. Tree's need trimming as you go past the last bungalow on the footpath.

Cllr. Wood then closed the meeting and confirmed the date of the next meeting.

12. Confirmation of the date of the next meeting – Wednesday 27th July 2022

Signed S. Wood

Date ...27th July 2022

Meeting ended: - 22.16pm