

# Earsham Parish Council

Clerk: Mrs. Lynda Ling, 61 Jays Green, Harleston, Norfolk IP20 9HH  
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## **Notice of Meeting**

### **To Members of the Public and Press,**

You are cordially invited to attend a meeting of Earsham Parish Council which will be held at Earsham Village Hall on Wednesday 26<sup>th</sup> January 2021 at 7.30pm to consider the business detailed below and there will be an opportunity for public participation after Agenda item 4 and 14.

A risk assessment has been adopted by the Parish Council to manage the risk of COVID 19 for the return of face-to-face meetings.

Signed: *Lynda Ling*  
Parish Clerk

Date: 20<sup>th</sup> January 2021

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## **AGENDA**

### **1. Welcome**

### **2. Apologies from members unable to attend**

### **3. Declarations of interest, in particular matters to be raised at this meeting**

- To note any declarations of members pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda
  - a) To consider any dispensation requests

### **4. Resolution to approve the Minutes of previous meeting**

- Parish Council meeting held on Wednesday 24<sup>th</sup> November 2021

**The meeting will be adjourned for public participation for items to be discussed on the Agenda only (maximum 10 minutes)**

### **5. Reports**

- Police, District and County Councillors
- Chairman and Parish Councillors
- Clerks Report

### **6. Village Items –**

- Update on all village items, including the speed sign on School Road, WW1 Commemorative Plaque, Signpost, and Millennium film
- Update on the Million Trees for Norfolk initiative and any suggestions put forward
- Update on the Speed Watch group
- Update on grit bins for the village
- Update on plaque and agree where it will be placed
- Update on NCC Parish Partnerships Initiative and application for 20mph flashing speed sign and extra pole and bracket for SAM2 machine
- To discuss and agree a date for the Annual Parish Meeting
- Best decorated house competition

### **7. Planning Applications – Recent applications and decisions made by South Norfolk Council**

## Pending

**Application Number:** 2021/2683

**Application Type:** Full

**Proposal:** Conversion of agricultural building to dwelling, erection of garage and associated works

**Location:** Agricultural Barn at Church Farm, Church Road, Earsham

**Decision:** Pending

The Parish Council forwarded a 'No Comment' to SNC for this application, which was submitted on 7<sup>th</sup> January (deadline was 9<sup>th</sup> January), however please note that the proposal's description/address has recently been changed and the Clerk was notified of this fact after the submission had been made.

### **9. Policies – To review and agree Policies of the Council which will include:-**

- Scheme of Delegation – no change
- Marking the Death of a Senior National Figure - new

### **10. Finance –**

- To ratify a decision made at November 2021 meeting to spend £192.40 for online training for three Councillors in January 2022
- To discuss and agree the cost of a Playground Inspection Course (two courses available one at £30 and the other at £40)
- To discuss the approval of the Clerk attending an online Internal Audit Course (£49)
- Approval of items of expenditure invoiced since the November 2021 meeting and note balances
- To discuss and agree the budget for 2022-23 (papers circulated for discussion before meeting)
- To discuss and agree the precept request to SNC for 2022-23 (papers circulated for discussion before meeting)

### **11. Playing Field/Play Equipment/Bowls Club/Allotments**

- Update on the review of allotment rules and regulations
- To agree weatherproofing the play equipment with Sadolin (approved materials from the play equipment supplier) costs are around £80 per 5 litre and discuss who will undertake the work
- Discussion on anti-vandal goalposts on playing field and potential contribution towards them

**12. Significant Correspondence –** Emails from Highways Engineer regarding works at Temple Bar, and letters from local residents on the NCC works. Communication from SNC on the coalition of parish councils and organisations to be prepared for another flooding event. NCC – encampment on Old Harleston Road. Parish Partnerships submission for grant for 20mph speed sign.

### **14. Business for the next meeting**

**The meeting will be adjourned for public participation (maximum 10 minutes)**

**15. To resolve to exclude the press and public [Public Bodies (Admission to Meetings) Act 1960, Sec 1 (2)] due to the confidential nature of the following item:**

- Discussion on personnel matters relating to the Clerk's salary, pension and review

**16. Confirmation of the date of the next meeting – Wednesday 30<sup>th</sup> March 2022**