

# Earsham Parish Council

Clerk: Mrs. Lynda Ling, 61 Jays Green, Harleston, Norfolk IP20 9HH  
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## **Notice of Meeting**

### **To Members of the Public and Press,**

You are cordially invited to attend a meeting of Earsham Parish Council which will be held at Earsham Village Hall on Wednesday 24<sup>th</sup> November 2021 at 7.30pm to consider the business detailed below and there will be an opportunity for public participation after Agenda item 4 and 14.

A risk assessment has been adopted by the Parish Council to manage the risk of COVID 19 for the return of face-to-face meetings.

Signed: *Lynda Ling*  
Parish Clerk

Date: 15<sup>th</sup> November 2021

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## **AGENDA**

### **1. Election of Vice-Chairman**

- a) To elect a Vice-Chairman for the coming year

### **2. Apologies from members unable to attend**

### **3. Declarations of interest, in particular matters to be raised at this meeting**

- To note any declarations of members pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda
  - a) To consider any dispensation requests

### **4. Resolution to approve the Minutes of previous meeting**

- Parish Council meeting held on Wednesday 6<sup>th</sup> October 2021

**The meeting will be adjourned for public participation for items to be discussed on the Agenda only (maximum 10 minutes)**

### **5. Reports**

- Police, District and County Councillors
- Chairman and Parish Councillors
- Clerks Report

### **6. Village Items –**

- Update on all village items, including the speed sign on School Road, WW1 Commemorative Plaque, Signpost, and Millennium film
- Update on the Million Trees for Norfolk initiative and any suggestions put forward
- Update on the Speed Watch group
- Update on grit bins for the village and agree costs to purchase 2 x 200 litre bins if approval is given by NCC
- Update on tidying up the exterior of the Village Hall and War Memorial area
- Discussion on utilising a handyman/gardner for the village
- Discussion on suggestion to purchase another notice board for the other end of the village
- Discussion on email received from the Deputy Lieutenant regarding presentation of plaque
- Discussion on the NCC Parish Partnerships Initiative and if the Parish Council wish to apply for funding – closing date for applications 10<sup>th</sup> December 2021

## **7. Planning Applications – Recent applications and decisions made by South Norfolk Council**

### **APPROVED**

**Application Number:** 2021/1626

**Application Type:** Full

**Proposal:** Change of use from residential annex to holiday let

**Location:** Waveney Barn Old Railway Road Earsham NR35 2SD

**Decision:** Approval with Conditions (Delegated)

**Date of decision:** 19 October 2021

## **9. Policies – To review and agree Policies of the Council which will include:-**

- Communications Policy – updated
- Complaints Procedure – no change
- Data Protection Policy – no change
- Equal Opportunity Policy – no change
- Health & Safety Policy – no change
- Training & Professional Development Policy - updated

## **10. Finance –**

- To agree continued membership of SLCC at an annual cost of £110
- Approval of items of expenditure invoiced since the October 2021 meeting and note balances
- To discuss the budget for the next financial year 2022-23

## **11. Playing Field/Play Equipment/Bowls Club/Allotments**

- Update on the review of allotment rules and regulations
- To discuss weatherproofing the play equipment and associated costs

**12. Significant Correspondence** - NALC Wellbeing information on plaque for parish councils, email from resident regarding timing on approval of minutes, email from residents regarding the gap between the main river Footbridge and the bridge over the Mill stream is getting waterlogged.

## **14. Business for the next meeting**

**The meeting will be adjourned for public participation (maximum 10 minutes)**

## **15. Confirmation of the date of the next meeting – Wednesday 26<sup>th</sup> January 2022**