

# Earsham Parish Council

Clerk: Mrs. Lynda Ling, 61 Jays Green, Harleston, Norfolk IP20 9HH  
Tel: 01379 852257 email: earshampc@btinternet.com

---

## AGENDA

**For the meeting of Earsham Parish Council to be held in the Church Room, at 7.30pm on Tuesday 3<sup>rd</sup> July 2012**

**Members of the press and public are welcome to attend and there will be an opportunity for public participation after agenda item 3 and 19**

1. Welcome
2. To receive and accept apologies from members unable to attend
3. To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed)

**The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only**

4. To approve the Minutes of the meeting held on Tuesday 1<sup>st</sup> May 2012 and Friday 29<sup>th</sup> June 2012
5. Reports from District and County Councillors, and Parish Crime Statistics
6. To discuss and agree the adoption of a Code of Conduct and any agreed action
7. To discuss and approve the new Declarations of Interest forms for completion by councillors and any agreed action
8. To review and agree the Standing Orders, Financial Regulations, and Management and Financial Risk Assessments and any agreed action.
9. To discuss and approve the update received from the Broads Landscape Character Assessment and any agreed action
10. To discuss any updates on the proposed relocation of the Village Hall and playing field and any agreed action
11. Update on the proposed works on the lane which leads to the playing field and bowls club, and any agreed action
12. To discuss the increase of littering and dog fouling in the village and any agreed action

13. To be informed of any Planning Applications and Report of Decisions received since the last meeting:-

**Report of Decisions – 2012/0704 – Casa, The Street, Earsham – Mrs. Z. Collins – Erection of single storey conservatory extension at rear of dwelling – APPROVED WITH CONDITIONS - DELEGATED**

**Planning Applications –**

- a) **2012/0778 – Lodge Farm Barn, Church Road, Earsham – Mrs. Christine Hitchcox -**  
Amended application for change of use of outbuilding to residential use following approved application 2012/0012/F
- b) **2012/0949 – Lynward, The Street, Earsham – Mr. Christopher Lawrence –**  
Installation of skylight and internal repairs

14. To receive the Chairman's Report

15. To receive reports from Parish Councillors and agree any necessary action

16. To receive Clerk's report and agree any necessary action

17. To approve items of expenditure invoiced since the May meeting and note balances

18. To be informed of significant correspondence and agree any necessary action (list as circulated)

19. To discuss business for the September meeting

**The meeting will be adjourned for public participation (maximum 10 minutes)**

20. To confirm the date of the next meeting – Tuesday 4<sup>th</sup> September 2012 at 7.30pm at the Parish Rooms

Signed *Lynda Ling*

Date: 25<sup>th</sup> June 2012