

# Earsham Parish Council

Clerk: Mrs. Lynda Ling, 61 Jays Green, Harleston, Norfolk IP20 9HH  
Tel: 01379 852257 email: earshamc@outlook.com

---

## Notice of Meeting

### **To Members of the Public and Press,**

You are cordially invited to attend a meeting of Earsham Parish Council which will be held in the Village Hall on Wednesday 30<sup>th</sup> November 2016 at 7.30pm to consider the business detailed below and there will be an opportunity for public participation after Agenda item 4 and 26

Signed: *Lynda Ling*  
Parish Clerk

Date: 23<sup>rd</sup> November 2016

---

## **AGENDA**

1. Welcome
2. To receive and accept apologies from members unable to attend
3. To receive any declarations of interest, in particular, matters to be raised at this meeting
  - To note any declarations of members pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda
    - a) To consider any dispensation requests
4. To resolve to approve the Minutes of the meeting held on Wednesday 28<sup>th</sup> September 2016

**The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only**

5. Reports from District and County Councillors
6. To receive an update on plans for the village hall refurbishment and agree any action
7. To discuss adopting a Communications Policy and agree any action
8. To discuss adopting a Health & Safety Policy and agree any action
9. To discuss adopting a Training & Professional Development Policy and agree any action

10. To discuss adopting a Data Protection Policy and agree any action
11. To discuss adopting a Complaints Procedure and agree any action
12. To discuss reviewing the Freedom of Information Act Publication Scheme
13. To discuss reviewing the Equal Opportunities Policy and agree any action
14. To ratify the clerk's involvement in the funding process for new play equipment and agree any action
15. To discuss the sign on Milestone Lane and agree any action
16. To discuss the information received on the Electoral Review of South Norfolk and agree any action
17. To discuss the information received on the GNLP 'call for sites'
18. To discuss the draft 2017-18 budget and agree any action
19. To be informed of any Planning Applications and Report of Decisions received since the last meeting:-

**SOUTH NORFOLK COUNCIL** – 2016/2436 - Applicant: Ms & Mr Hannah & Dean Turner-Evans & Tricker - 8 Waveney Crescent Earsham NR35 2TW  
Proposal: Rear extension to create open plan living space with separate shower room, utility and pantry.

**BROADS AUTHORITY** – None to date

20. Chairman's report
21. To receive reports from parish councillors (for information only)
22. To receive clerk's report (for information only)
23. To approve items of expenditure invoiced since the September 2016 meeting and note balances
24. To be informed of significant correspondence and agree any action (list as circulated)
25. To discuss business for the January 2017 meeting

**The meeting will be adjourned for public participation (maximum 10 minutes)**

26. To confirm the date of the next meeting – Wednesday 25<sup>th</sup> January 2017 at 7.30pm in the Village Hall